



## **PTMO Meeting Minutes September 9, 2025 8:00am**

### **I. Welcome and Opening Prayer**

### **II. Executive Board Update**

- a. President Updates
  - i. School Advisory Board meeting- Jessica Louthan is the new chairman.
  - ii. Gluten free pizza is added to pizza day in cafeteria
- b. Vice President Updates
  - i. No updates
- c. Treasurer Updates
  - i. Budget has stayed the same with the exception that each class will get \$25 to put towards art project for auction
- d. Secretary Updates
  - i. No Updates

### **III. Committee Chair Updates**

- a. Room Parent Committee Chairs
  - i. Room parents met last week
  - ii. All room parent slots have been filled
- b. Campus Beautification
  - i. Wednesday after fall break for decorating for autumn (Oct 15)
  - ii. Pumpkins- maybe we could offer an incentive to students to bring pumpkins in. Mrs. Talley will follow up after talking it over amongst the administration.
  - iii. Donations from Trader Joes, Kroger, Popes, Sprouts possibly?
- c. Morale & Appreciation/Teacher Appreciation Week (Sharon P. & Filipina P.)
  - i. Luncheon on Sept. 17
    - 1. Sign ups are going well via SignUp Genius
- d. Uniform Exchange
  - i. No updates.
- e. Prayer and Good Works
  - i. 1st Friday Adoration- successful in signups to volunteer
  - ii. Can participate in out of uniform days with charities (2)
  - iii. Looking at possible service opportunities to coordinate with school
    - 1. Possibly partnering with St. Luke's to look for service opportunities.
- f. Spirit Wear
  - i. Setting up a fall spirit wear shop for end of September



- ii. School shirt for adults, tumbler option, about 4 other designs from the past
- g. Safety Patrol Volunteer Coordinator
  - i. Safety Patrol - to start Sept 15th, first 2 months of schedule done
- h. Education Relations Committee
  - i. Sara plans to attend the first meeting on September 11th. However, she will need someone to take over this position.
- i. Lunch Duty Coordinator
  - i. Sending out sign ups for cafeteria volunteers

#### **IV. Calendar of Events for August - September**

- a. First Teacher Appreciation Luncheon- Sept. 17
  - i. Sign up genius set up.
- b. Go Irish Tailgate (September 26)
  - i. There will be an SJNCS PMTO table.
  - ii. Eighth graders will have complimentary access.
  - iii. Parents and other SJNCS students are welcome but will need to purchase a ticket to eat at the tailgate.
- c. Harvesting for Him- Oct. 19-20
- d. PTMO Sponsored Trunk or Treat- Oct. 25
  - i. Trunk or Treat will be in the parking lot behind the church. It is important that vehicles are not moving through that space during the middle of the event. It presents a hazard for children and adults walking around. Parents that sign up to bring a vehicle will be expected to stay for the entire duration of the event.
  - ii. PTMO would like to request the school to close off the back of the church parking area prior to the event. Potential options to increase security would be to assign parking spots for each vehicle. Those that wish to not stay for the entire duration could potentially bring a table and do the handing out of candies from a foldable table.
  - iii. A signup genius will be created to allow parents/parishioners to sign up for a trunk or treat slot. That way we make sure that we have a good number of vehicles signed up for the event. Last minute additions will be permitted.

#### **V. Old Business**

- a. None

#### **VI. New Business**



- a. Filling SJN Community Chair and Co-chair positions
- b. Filling Education Relations Committee position

**VII. Adjournment and Closing Prayer**